

EXHIBIT A

SPECIAL ELECTION SCHEDULE/TIMELINE

- Day 0: Order given for the special election
- Day 0 – Day 24: Begin hiring process for temporary workers such as poll workers, call center operators, warehouse, technical rovers, etc. (These hires must complete drug screens, background checks, and other county requirements)
- Day 0: Import the GIS lines and data into the production database
- Day 2: Take the GIS information and move it to the tabulation system to make the GIS mapping congruent with the voter database system
- Day 2 – 9: The import of the GIS lines into the production database will prompt the system to create voter cards. Voter cards must be produced and mailed
- Day 4: Define the election in the election tabulation system
- Days 7 – 10: Advertising (assuming that days 8, 9, 10 are the days that the ad would actually appear in the publication)
- Begin poll worker training
- Day 10: Begin securing precincts contracts for polling locations
- Day 15: Candidate petitions are due to the Supervisor of Elections (1/4 of normal petitions) for all candidates who wish to qualify to be on the ballot by petition
- Day 17: Supervisors of Elections to certify candidate petitions for filed candidates to the Division of Elections (this gives 2 days of processing petitions)
- Day 20 – 21: Qualifying
- Day 24 – Day 26: Design the layout of ballots for the Primary. Review ballot proofs for the Primary election.
- Day 26: Run test ballots through tabulation system to ensure they are compatible
- Send the ballot proof to a printer for UOCAVA overseas ballots
- Day 26 – 28: Design the layout of sample ballots for the Primary. Review the sample ballot proofs
- Day 32: Mail UOCAVA overseas vote-by-mail ballots (for special Primary)

- Day 32 – 57: Begin staging and prepping elections machines
- Day 42: Send certified notice of public logic and accuracy testing to political party chairs and candidates
- Day 42: Begin mailing of domestic vote-by-mail ballots (for special Primary)
- Day 48: Book closing (special Primary)
- Begin preparing election equipment (booths, bags, accessibility ramps, etc.)
- Coordinate with a moving company the load out and return of early voting and election day election day elections day machines and equipment
- Day 50: Begin design/contracting for placing sample ballot ad in newspaper of general circulation
- Day 47: Deadline to designate early voting sites
- Day 47 – Day 55: Window for public notice of the public logic and accuracy testing of equipment in a newspaper of general circulation and on the official Supervisors of Elections website
- Day 57: Public Logic and Accuracy Testing of equipment
- Election Preparation Report due for posting on official Supervisor of Elections websites
- Day 58: Begin load out of elections equipment and machines for early voting
- Day 58 – 66: Set up early voting sites
- Day 60 – 69: Mail sample ballots
- Day 67-74: Early Voting begins (for special election Primary)
- Day 69: Begin load out of elections equipment and machines for Primary Election Day
- Day 70: Send electronic sample ballot to voters who requested electronic sample ballots or who provided email addresses
- Day 74: Begin to define the General Election in the tabulation system
- Day 77: Special Primary Election Day
- Day 77 – 80: Take down all Election Day precincts, load all elections equipment and machines, move back to warehouse location

- Day 78 – 83: Scan and inventory all elections machines and equipment
- Day 78 – 89: Search and clear every piece of equipment and machinery for possible live ballots
- Day 81: 1st unofficial results (begin possible recount procedures)
- Day 87: Overseas ballots are due back to the Supervisors of Elections for the special Primary election
- Day 89: Deadline for county certification of election results (for Primary)
- Day 89 – 96: Manual audit by the canvassing board may begin
- Day 90: Begin poll worker training
- Day 90 – 92: Design the layout of ballots for the General. Review ballot proofs for the General election
- Day 90 – 104: All elections documentation (ballot report forms, provisional documentation, spoils, etc.) is all catalogued and off-sited.
- Day 92: Run test ballots through tabulation system to ensure they are compatible (for General election)
- Day 92 – 94: Design the layout of sample ballots for the General. Review the sample ballot proofs (for General)
- Day 91: Election Canvassing Commission Certification report due (for Primary)
- Day 102: UOCAVA overseas mailing of ballots (for special General)
- Begin design/contracting for placing sample ballot ad in newspaper of general circulation
- Day 102 – 127: Begin staging and prepping elections machines
- Day 112: Send certified notice of public logic and accuracy testing to the party chairs and candidates
- Day 112 – 139: Begin domestic mailing of ballots (for special General)
- Day 118: Book closing (for special General)
- Begin preparing election equipment (booths, bags, accessibility ramps, etc.)
- Day 121: Results by precinct report due to Division of Elections (for special Primary)

Day 117:	Deadline to designate early voting sites
Day 117 – 125:	Public notice of the public logic and accuracy testing of equipment may begin in a newspaper of general circulation and on the official Supervisors of Elections website
Day 127:	Public Logic and Accuracy Testing of equipment
Day 128:	Begin load out of elections equipment and machines for early voting
Day 128 – 136:	Set up Early Voting sites
Day 130-139:	Mail sample ballots
Day 137-144:	Early Voting (for General special)
Day 139:	Begin load out of elections equipment and machines for Election Day
Day 140:	Send electronic sample ballot to voters who requested electronic sample ballots or who provided email addresses
Day 147:	General Election Day
Day 148 – 150:	Take down all Election Day precincts, load all elections equipment and machines, move back to warehouse location
Day 148 – 153:	Scan and inventory all elections machines and equipment
Day 148 – 159:	Search and clear every piece of equipment and machinery for possible live ballots
Day 150:	1 st unofficial results (begin possible recount procedures)
Day 157:	Overseas ballots due back to the Supervisors of Elections for the special General Election
Day 159:	Deadline for county certification of election results
Day 159 – 166:	Manual audit by the canvassing board may begin
Day 160 – 174:	All elections documentation (ballot report forms, provisional documentation, spoils, etc.) is all catalogued and off-sited.
Day 161:	Deadline for Canvassing Commission Certification report
Day 191:	Results by precinct report due to Division of Elections (for General election)

Note: The first day of the calendar assumes most redistricting processes have occurred prior to the “Day 0”. This includes any counties that must find and contract with a GIS contractor if there are no in-house GIS specialty staff. It also includes the actual mapping of the lines in GIS, which typically takes a few weeks to complete and “SRIMP” or importing these lines into the voter database. Should these events have to take place around December 18th, it might be difficult for counties to find mapping GIS contractors who will be available around the holidays