

**Minutes of Pike Road Town Council Organizational Meeting
Monday, November 7, 2016 | 6:00 PM
Pike Road Town Hall**

Town clerk, Lisa Burke, called the meeting to order at 6:02 p.m. Pastor Keith Waldrop, Christ Community Church, opened the meeting with prayer and Lisa Burke led the group in the pledge of allegiance.

Wayne Rabren, first mayor of Pike Road, after opening with a few comments, administered the oaths of office to Mayor Gordon Stone, Council Member Place One, Chris Dunn, Council Member Place Two Rob Steindorff, Council Member Place Three Betsy Atkins, Council Member Place Four Angie Bradsher, and Council Member Place Five Leroy Tolliver.

The 2016-2020 Pike Road Town Council took their places and convened the organizational meeting.

Mayor Stone asked Pastor Jay Wolf, First Baptist Church, to give a blessing/challenge to the new council and then each council member had a moment to share what this moment means to them. Mayor Stone closed with remarks to the citizens, volunteers, consultants and staff and by referencing Hebrews 10:35-36.

The first item of business was **Resolution 006-2016-2017 Appointment of Mayor Pro Tempore**. Councilmember Steindorff moved to appoint Council Member Chris Dunn as Mayor pro tempore in **Resolution 006-2016-2017 Appointment of Mayor Pro Tempore**. Council lady Bradsher seconded. Unanimous consent was given. The resolution was approved. (**Resolution 006-2016-2017**)

The second item of business was **Ordinance 2016-0360 Establish and Adopt Rules of Procedure for New Administration**. Council lady Atkins moved to adopt **Ordinance 2016-0360 Establish and Adopt Rules of Procedure for New Administration** with the one change of the meeting time to 6PM for the second Monday night meeting. Council Member Dunn seconded. Unanimous consent was given. The ordinance was adopted. (**Ordinance 2016-0360**)

Next item of business was **Resolution 007-2016-2017 Appointment of 2016-2020 City Clerk Treasurer**. Council lady Atkins made a motion to appoint Lisa Burke as the Pike Road Town Clerk-Treasurer for the 2016-2020 term. Council lady Bradsher seconded. Unanimous consent was given. The resolution was approved. (**Resolution 007-2016-2017**)

Wayne Rabren administered the oath to Lisa Burke.

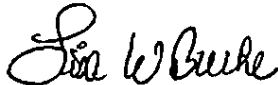
Another item of business was **Resolution 008-2016-2017 Appointment of City Attorney for 2016-2020 Administration**. Councilman Dunn moved to appoint the firm of Fuller and Copeland as the official town attorney's in **Resolution 008-2016-2017 Appointment of City Attorney for 2016-2020 Administration**. Councilman Tolliver seconded. Unanimous consent was given. The resolution was approved. (**Resolution 008-2016-2017**)

Another item of business was **Resolution 009-2016-2017 Authorization to Execute Financial Documents**. Councilman Steindorff moved to authorize that Gordon Stone as the mayor, Chris Dunn as the mayor pro tempore and Lisa Burke as the clerk-treasurer to sign checks on the town's behalf, requiring two signatures at all times **Resolution 009-2016-2017 Authorization to Execute Financial Documents**. Councilman Tolliver seconded. Unanimous consent was given. The resolution was approved. (Resolution 009-2016-2017)

Last item of business was **Resolution 010-2016-2017 Ratifying the Use of Current Depositories**. Council lady Bradsher made a motion to approve **Resolution 010-2016-2017 Ratifying the Use of Current Depositories**, which would keep our current depositories. Councilman Steindorff seconded. Unanimous consent was given. The resolution was approved. (Resolution 010-2016-2017)

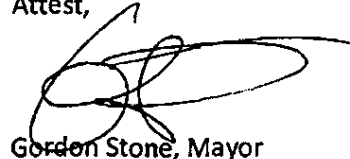
With no further business, Councilman Steindorff made a motion to adjourn at 6:48 PM. Councilman Dunn seconded. Unanimous consent was given.

Respectfully submitted,



Lisa Burke, Clerk Treasurer

Attest,



Gordon Stone, Mayor

AGENDA

Pike Road Town Council
Organizational Meeting
Monday, November 7, 2016 | 6:00 PM
Pike Road Town Hall

CALL TO ORDER

6:02

Lisa W Burke, Clerk

INVOCATION

Pastor Keith Waldrop
Christ Community Church

PLEDGE OF ALLEGIANCE

ADMINISTRATION OF OATHS OF OFFICE

Wayne Rabren, Notary

- Mayor Gordon Stone
- Place One Councilmember Chris Dunn
- Place Two Councilmember Rob Steindorff
- Place Three Councilmember Betsy Atkins
- Place Four Councilmember Angie Bradsher
- Place Five Councilmember Leroy Tolliver

Chris Dunn

APPOINTMENT OF MAYOR PRO TEMPORE - Resolution 006-2016-2017

RS
BB

ESTABLISH AND ADOPT RULES OF PROCEDURE FOR NEW ADMINISTRATION - Ordinance 2016-0360

BB
CD

APPOINTMENT OF 2016-2020 CITY CLERK-TREASURER - Resolution 007-2016-2017

BB
PB

- Oath of Office Administered by Wayne Rabren to City Clerk-Treasurer Lisa W Burke

APPOINTMENT OF CITY ATTORNEY FOR 2016-2020 ADMINISTRATION - Resolution 008-2016-2017

Chris Dunn

CD
LT

AUTHORIZATION TO EXECUTE FINANCIAL DOCUMENTS - Resolution 009-2016-2017

RS
LT

RATIFYING THE USE OF CURRENT DEPOSITORIES - Resolution 010-2016-2017

AB
RS

ADJOURNMENT

6:48

RS
CD

Servant Leadership
Wisdom
Encouragement
Accountability
Redeem

RESOLUTION 006-2016-2017

**STATE OF ALABAMA
MONTGOMERY COUNTY
TOWN OF PIKE ROAD**

**A RESOLUTION ELECTING THE MAYOR PRO-TEMPORE FOR THE COUNCIL
ADMINISTRATION OF 2016-2020**

**NOW, THEREFORE, BE IT RESOLVED BY THE 2016-2020 TOWN COUNCIL OF THE
TOWN OF PIKE ROAD, ALABAMA THAT** Councilmember _____ **be and is hereby
duly elected to serve as the Mayor Pro-Tempore of the Council to serve in the absence of the Mayor during this
four-year administration.**

ADOPTED AND APPROVED THIS 7TH DAY OF NOVEMBER, 2016.

Gordon Stone, Mayor

Council Member

Council Member

Council Member

Council Member

Council Member

ATTEST:

Lisa Burke, Clerk-Treasurer

ORDINANCE 2016-_____

**STATE OF ALABAMA
MONTGOMERY COUNTY
TOWN OF PIKE ROAD**

An ordinance to establish rules of procedure for the 2016-2020 council.

BE IT ORDAINED BY THE COUNCIL OF THE TOWN OF PIKE ROAD, IN PIKE ROAD, ALABAMA, that the order of procedure in all instances for meetings of the council shall be as follows;

Section 1. That the rules or order of procedure herein contained shall govern deliberations and meetings of the council of Pike Road, Alabama.

Section 2. Regular meetings of the council shall be held on the following dates: the second Monday of each month at 7:00 p.m. and the fourth Wednesday at 7:00 a.m.

Section 3. Special meetings may be held at the call of the presiding officer by serving notice on each member of the council not less than 24 hours before the time set for such special meetings; or special meetings may be held as provided by Section 11-43-50, Code of Alabama, 1975, whenever two council members (or the mayor) making the request shall have the right to call such meeting. Notice of all special meetings shall be posted at least 24 hours prior to such meeting.

Section 4. A quorum shall be determined as provided by Section 11-43-48, Code of Alabama.

Section 5. All regular meetings shall convene at the Pike Road Town Hall, 9575 Vaughn Road, until further notice is given and all meetings, regular and special, shall be open to the public.

Section 6. The order of business shall be as follows:

1. A call to order
2. Roll call
3. Reading and approval of the minutes of the previous meeting
4. Reports of standing committees
5. Reports of special committees
6. Reports of officers
7. Reading of petitions, applications, complaints, appeals, communications, etc.
8. Auditing accounts
9. Resolutions, Ordinances, orders and other business.
10. Public comments

Section 7. No member shall speak more than twice on the same subject without permission of the presiding officer.

Section 8. No person, not a member of the council, shall be allowed to address the same while in session without the permission of the presiding officer.

Section 9. Every officer, whose duty it is to report at the regular meeting of the council, who shall be in default thereof, may be fined at the discretion of the council.

Section 10. Motions shall be reduced to writing when required by the presiding officer of the council or any member of the council. All resolutions and ordinances and any amendments thereto shall be in writing at the time of introduction.

Section 11. Motions to reconsider must be by a member who voted with a majority and at the same or next succeeding meeting of the council.

Section 12. Whenever it shall be required by one of more members, the “yeas” and “nays” shall be recorded and any member may call for a division on any question.

Section 13. All questions of order shall be decided by the presiding officer of the council with the right of appeal to the council by any member.

Section 14. The presiding officer of the council may, at his or her discretion, call any member to take the chair, to allow him or her to address the council, make a motion, or discuss any other matter at issue.

Section 15. Motions to lay any matter on the table shall be first in order, and on all questions, the last amendment, the most distant day, and the largest sum shall be first put.

Section 16. All meetings of the council shall be open to the public, except when the council meets in executive session as authorized by state law.

Section 17. The council may meet in executive session only for those purposes authorized by state law. When a council member makes a motion to go into executive session for an enumerated purpose, the presiding officer shall put the motion to a vote. If the majority of the council shall vote in favor of the motion to go into executive session, the body shall then move into executive session to discuss the matter for which the executive session was called. No action may be taken in an executive session. When the discussion has been completed, the council shall resume its deliberations in public.

Section 18. A motion for adjournment shall always be in order.

Section 19. The rules of the council may be amended in the same manner as any other ordinance of general and permanent operation.

Section 20. The rules of the council may be temporarily suspended by a vote of two-thirds of the members present.

Section 21. The chairman of each respective committee, or the council member acting for him or her, shall submit or make all reports to the council when so requested by the presiding officer or any member of the council.

Section 22. All ordinances, resolutions or propositions submitted to the council which require the expenditure of money shall lie over until the next meeting; provided, that such ordinance, resolutions or propositions may be considered earlier by unanimous consent of the council; and provided further, that this rule shall not apply to the current expenses of or contracts previously made with, or regular salaries of officers, or wages of employees of the town.

Section 23. The clerk, engineer, attorney and chief of police, and such other officers or employees of the Town of Pike Road, shall, when requested, attend all meetings of the council and shall remain in the council room for such length of time as the council may direct.

Section 24. No ordinance or resolution of a permanent nature shall be adopted at the meeting at which it is introduced unless unanimous consent be obtained for the immediate consideration of such ordinance or resolution, such consent shall be by roll call and the vote thereon spread on the minutes.

Section 25. *Robert's Rules of Order* is hereby adopted as the rules of procedure for this council in those situations which cannot be resolved by the rules set out in this ordinance.

Section 26. This ordinance shall go into effect upon the passage and publications required by law.

Approved this the 7th day of November, 2016

Gordon Stone, Mayor

Attest

Lisa Burke, Clerk-Treasurer

**STATE OF ALABAMA
MONTGOMERY COUNTY
TOWN OF PIKE ROAD**

**TO CONFIRM THE APPOINTMENT OF CITY CLERK-TREASURER FOR THE
2016-2020 ADMINISTRATION**

WHEREAS, the Town Council of the Town of Pike Road, Alabama, desire to make appointments of officials to serve the Town of Pike Road for the coming administration.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Pike Road, Alabama, during its Organizational Meeting on November 7, 2016, that:

Section 1. Lisa W Burke shall be appointed to the position of Town Clerk-Treasurer effective this 7th day of November, 2016.

Section 2. This resolution shall become effective upon its adoption.

THEREUPON _____, a member, moved and _____, a member, seconded the motion that said resolution be given vote, and said resolution passed by vote of all members of the Council present, and the Mayor declared the same passed. ✓

ADOPTED AND APPROVED THIS 7th DAY OF NOVEMBER, 2016.

Gordon Stone, Mayor

Council Member

Council Member

Council Member

[SEAL]

Council Member

Council Member

ATTEST:

Lisa Burke, Clerk-Treasurer

RESOLUTION 008- 2016-2017

**STATE OF ALABAMA
MONTGOMERY COUNTY
TOWN OF PIKE ROAD**

**TO CONFIRM THE APPOINTMENT OF TOWN ATTORNEY
FOR THE 2016-2020 ADMINISTRATION**

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PIKE ROAD, ALABAMA,
that while in Regular Council Session on November 7, 2016, that:

Section 1. The law firm of Fuller and Copeland be and is hereby appointed Town Attorneys for the Town of Pike Road, Alabama, for the new council administration.

Section 2. Should the law firm of Fuller and Copeland no longer be able to provide the Town of Pike Road with legal services, the appointment will become null and void upon the Town Council's appointment of other legal aid to serve as Town Attorney to fulfill the term of this administration.

THEREUPON _____, a member, moved and
_____, a member, seconded the motion that said resolution be given vote, and said
resolution passed by vote of all members of the Council present, and the Mayor declared the same passed.

ADOPTED AND APPROVED THIS 7th DAY OF NOVEMBER, 2016.

Gordon Stone, Mayor

Council Member

Council Member

Council Member

Council Member

Council Member

[SEAL]

ATTEST:

Lisa Burke, Clerk-Treasurer

RESOLUTION 009-2016-2017

**STATE OF ALABAMA
MONTGOMERY COUNTY
TOWN OF PIKE ROAD**

Authorizing Town Officials to Execute Financial Documents

WHEREAS, the Town of Pike Road wishes to designate certain town officials who will be authorized to execute financial documents on behalf of the Town,

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Pike Road that the Council authorizes Mayor Gordon Stone, Councilmember _____, and Town Clerk-Treasurer as town officials authorized to sign checks, which shall require at all times two signatures on all checks, on behalf of the Town of Pike Road.

THEREUPON _____, a member, moved and _____, a member, seconded the motion that said resolution be given vote, and said resolution passed by vote of all members of the Council present, and the Mayor declared the same passed.

ADOPTED this 7th day of November 2016.

Gordon Stone, Mayor

Council Member

Council Member

Council Member

[SEAL]

Council Member

Council Member

ATTEST:

Lisa Burke, Clerk-Treasurer

RESOLUTION 010-2016-2017

**STATE OF ALABAMA
MONTGOMERY COUNTY
TOWN OF PIKE ROAD**

Ratifying the Use of Current Depositories

WHEREAS, the Town of Pike Road wishes to ratify the use of current depositories.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Pike Road that the Council hereby authorizes the Clerk to continue using current depositories for Town of Pike Road municipal funds.

THEREUPON _____, a member, moved and _____, a member, seconded the motion that said resolution be given vote, and said resolution passed by vote of all members of the Council present, and the Mayor declared the same passed.

ADOPTED this 7th day of November 2016.

Gordon Stone, Mayor

Council Member

Council Member

Council Member

Council Member

Council Member

[SEAL]

ATTEST

Lisa Burke, Clerk-Treasurer